**FACULTAD DE INGENIERIA**

**SECRETARIA ADMINISTRATIVA**

**DEPARTAMENTO DE PRÁCTICAS ESCOLARES**

**SOLICITUD DE TRANSPORTE PARA PRÁCTICAS ESCOLARES**

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| **FOLIO:** |  |

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| **Servicio con destino a:** | | | | | | | |  | | | | | | | | | | | |
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| **Kms. por recorrer:** | | | | | |  | | | | **Pavimento:** | |  | | **Terracería:** | | | |  | |
| **No de alumnos:** | |  | | | | | | | **Lugar de reunión:** | |  | | | | | | | | |
| **Fecha de salida:** | | | |  | | | | | | | | | **Hora de salida:** | |  | | | | |
| **Fecha de regreso:** | | | | |  | | | | | | | | **Hora de regreso:** | | |  | | | |
| **División solicitante:** | | | | | | |  | | | | | | | | | | | | |
| **Departamento:** | | |  | | | | | | | | | | | | | | | | |
| **Asignatura:** |  | | | | | | | | | | | | | | | | **Grupo:** | |  |

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| **Responsable del grupo:** |  | | | |  |
|  | **Nombre** | | | | **Firma** |
| **Corresponsable del grupo:** | | |  | |  |
|  | | | **Nombre** | | **Firma** |
| **Aclaraciones al teléfono:** | |  | |  | |

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| **Cd. Universitaria, D.F. a** |  | **de** |  | **de** |  |

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| **Vo. Bo.**  **Jefe de Departamento** |  | **Vo. Bo.**  **Coordinador de Prácticas Escolares** |  | **Vo. Bo.**  **Jefe de División** |
|  |  |  |  |  |
| **Nombre y Firma** |  | **Nombre y Firma** |  | **Nombre y Firma** |

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| **Observaciones:** | |  | |  | **SELLO**  **UNIDAD**  **RESPONSABLE** |
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| **Unidad Requerida:** | | |  |  |
| **Cambio:** |  | | |  |